

Dear relation,

On the 25th May 2018, the new General Data Protection Regulations (GDPR) will legally take effect.

As a business which holds personal data relating to your company, we are legally obliged to inform you of what data we hold for you and how we will/will not use it.

We hold Company Information within our systems. This information includes:

- Company Name
- Company Address (including all site locations)
- Company Contacts
- Various telephone numbers and fax numbers
- Various email addresses, from those Contacts
- VAT Number
- Bank Account Details

The systems we hold this information in is backed-up and minimum password protected.

We use the following systems which contains part or fully of the information stated earlier:

- Microsoft Office, stored locally
- Mobile phones
- Local phones
- Administration system, stored in cloud, protected by FreshERP

You have got the right to access/rectify/delete this information.

We use data relating to your business to facilitate trading with you and your company, invoicing and for general correspondence with your staff on a regular basis. This data will never be sold/traded or transferred to a third party without your consent.

For privacy-related questions or notifications, please contact privacy@freshgarden.nl .

With kind regards,

Jan Wagenaar

Fresh Garden Holland
Wilgenlaan 11a
1722 ZV Zuid-Scharwoude
Tel. +31 226 314464
Fax. +31 226 340627
Kvk nr. 56249551